

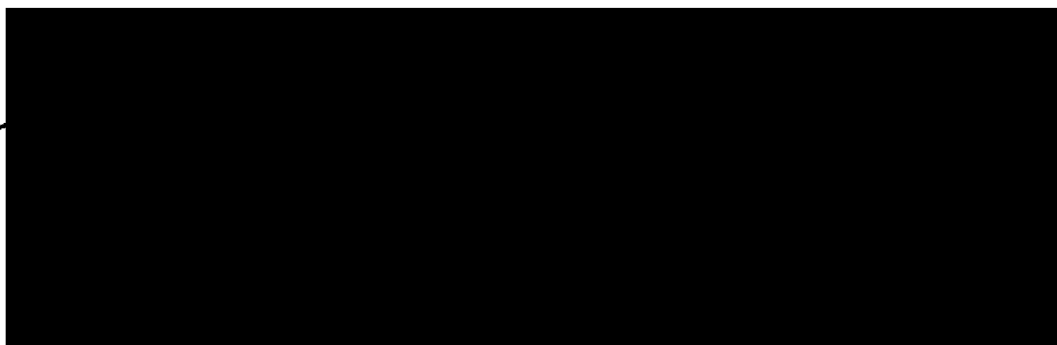
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Security Information*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 23 July 1953

FROM : Chief, Transportation Division

SUBJECT: Weekly Activity Report

*Carl, I like this report. Please
pass my compliments to T.D.
JWB*1. GENERAL

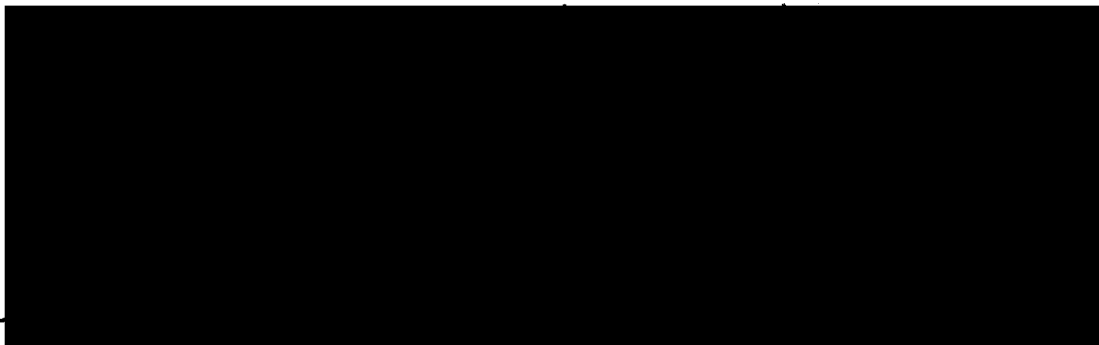
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b. Movement of CIA Dependents (continued item)

The completion of final drafts of regulations concerning the movement of CIA dependents [redacted] to overseas destinations is being withheld pending receipt of a copy of the report of survey made by Organization & Methods Service assigning functions to the Passenger Branch, Transportation Division, and the Central Processing Branch, Personnel Office. In the meantime, this proposed regulation is being reviewed in detail by the Transportation Division.

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- e. Contract with the [REDACTED] (new item — completed)

A contract has been made with the [REDACTED] for 25X1A5a1 the export packing, handling and storage of personal effects for Agency personnel. The [REDACTED] is affiliated with other pack- 25X1A5a1 ing and storage companies throughout the United States which will permit Agency personnel in Washington to deal directly with the [REDACTED] 25X1A5a1 Company and obtain service throughout the United States when and where needed. Additional contracts will be made with other storage companies so that all the business will not be given to one company and also for the purpose of being able to obtain services in additional areas outside the Washington area when needed.

2. PROJECTS AND STUDIES IN PROCESS

- a. Distribution of VSD's (continued item - completed)

A proposed Logistics Office Instruction concerning the distribution of VSD's was reviewed and concurred in by the Chief, Transportation Division. No further action by the Transportation Division in this matter is anticipated.

- b. Preparation of Cables and Dispatches (completed item)

Carl, Action required → No change. O. & M. has the action, therefore item is being discontinued. Transportation Division is prepared to carry out the proposed procedure as outlined in Weekly Activity Report for 18 May through 23 May 1953 upon approval by the appropriate authority.

- c. Transportation of Privately Owned Automobiles to Ports of Embarkation (new item - continued)

Drafts of a proposed Agency Regulation concerning transportation of privately owned automobiles to ports of embarkation are being prepared and will be submitted to the appropriate offices for coordination in the near future.

- d. Objectives of the Transportation Division for Third Quarter, Calendar Year 1953 (new item - continued)

The objectives of the Transportation Division were reviewed and a list of new objectives for the third quarter calendar year 1953 was submitted to [REDACTED] Special Staff, Logistics Office.

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- e. Procedure for Shipment of Cargo (new item - continued)

Procedures for the shipment of cargo are being reviewed with the end in view of developing Logistics Office Instructions and internal Transportation Division Instructions to furnish guidance in detail to personnel of the Logistics Office and this division in the shipment of cargo.

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f. Furnishing Estimated Transportation Costs to Area Divisions for Movement of Cargo (new item - completed)

25X1A9a At the request of [REDACTED], Office of Comptroller, a conference was held with representatives of the Comptroller's Office, the Transportation Division and O. & M. for the purpose of determining a system whereby the Transportation Division may furnish the Area Divisions an estimated cost of transportation charges at the time the Transportation Division requests or authorizes movement of the materiel. It was pointed out by the Comptroller that the Area Divisions should get as accurate as possible the estimated costs for the purpose of obligating funds. A plan has been worked out to provide the information needed and will be discussed at another conference on 22 July. It is anticipated that no major difficulties will be involved in providing the information in the majority of cases and this will not be reported again unless unforeseen problems should arise.

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h. Use of Foreign Flag Ships in Returning Personal Effects for Agency Personnel (new item - completed)

Section 901 of the Merchant Marine Act of 1936 reads as follows:

not necessary to quote

"Any officer or employee of the United States traveling on official business overseas or to and from any of the possessions of the United States shall travel and transport his personal effects on ships registered under the laws of the United States where such ships are available unless the necessity of his mission requires the use of a ship under a foreign flag; Provided: That the Comptroller General of the United States shall not credit any allowance for travel or shipping expenses incurred on a foreign ship in the absence of satisfactory proof of the necessity therefore."

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It has been noted that shipments of personal effects from [REDACTED] have been returned to the ZI on foreign flag vessels. Action was taken by the Transportation Division to have a dispatch sent to the field calling this matter to the attention of those concerned in the FE.

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4. SPECIAL PROBLEMS

a. Improper Use of Appropriation Symbols (continued item)

A study is being made of appropriation symbols to be used on bills of lading and transportation requests used by this division. Recommendations will be submitted to the Chief of Logistics in the near future.

b. Return of Household Effects Without Prior Notification (continued item)

Further action on the part of the Transportation Division in this matter is being withheld pending further information from the FE Division. The household effects belong to employees transferred (PCS) from [REDACTED]

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Further action in this matter is being withheld pending appropriate legal decision of the General Council.

5. MAJOR OBJECTIVES

A resume of Major Objectives will be reported in the Weekly Activity Report for next week.

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